



Leave Out Violence

*Leave Out Violence (LOVE) BC is a unique, long-term violence prevention program. Victims, witness and perpetrators undertake multi-media and leadership training to develop the positive life skills, sense of belonging and critical thinking that enable them to analyze causes of and alternatives to violence. Through LOVE, youth see impact they have on others: youth choose to use their voice to educate themselves, their peers and our communities.*

**LOVE BC ~ CHANGING YOUTH VIOLENCE INTO YOUTH VOICE**

## Volunteer Position Description

<b>Position title:</b>	<b>Fundraising &amp; Special Projects Coordinator</b>
<b>Purpose of the position:</b>	To help build and promote the non-profit organization by helping develop resources and contacts for volunteer-run events and projects.
<b>Responsibilities &amp; activities:</b>	As a volunteer you would identify signature events and projects, build budget and develop fundraising strategies. Additionally, this position would help recruit volunteers, create corporate partnerships, and increase the visibility of Leave Out Violence (LOVE) BC in the community.
<b>Skills, experience, qualifications required:</b>	Experience with (or a keen interest to learn) fund development programs is required. An interest and ability to communicate the work LOVE in order to build partnerships with the community is desired. Volunteer should also be willing to mentor and work with LOVE youth, and to share publishing and promotional skills.
<b>Personal traits / qualities desired:</b>	Volunteer should have a realistic understanding of fiscal sustainability of projects and events. Past experience and interest to learn fund and budget development is an asset, and volunteer should have an interest in empowering youth towards non-violence.
<b>Orientation &amp; training:</b>	Orientation to Leave Out Violence (LOVE)'s current fund development strategy and programming will be given, and an on-site visit to the programs would be available. Additionally, training can be provided for an number of aspects of the job including: an introduction to running a non-profit organization, creating and working on a budget, and an introduction to fundraising methodology, amongst others.

<b>Support, supervision &amp; evaluation provided:</b>	The position would work with LOVE's Executive Director to build a project outline, and would entitle the volunteer to mentor LOVE youth who have expressed an interest in fund development & special project work.
<b>Time commitment:</b>	5 to 10 hours per month; with a minimum one year commitment.
<b>Working conditions:</b>	Can be done from home or arranged to work part-time on-site, work hand-in-hand with Executive Director to learn more about special projects, and the Leave Out Violence (LOVE) program.
<b>Benefits to volunteer:</b>	In working with Leave Out Violence (LOVE) this volunteer will gain skills that can be used in the future: experience with working with youth, involvement with a non-profit organization, and building a legacy at LOVE BC.
<b># Volunteers Required</b>	1- 2 volunteers.
<b>Screening measures:</b>	Criminal Record Check (mandatory for working with youth), professional background check (Resumé and reference checks).